

DD/A Registry
85-3862

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

HMB MINUTES

FROM:

HOME
3E14HQ

EXTENSION

NO.

DATE

13 NOV 85

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. H. FITZWATER
DDA
7D24HQ14 NOV
1985

2. EXO/DDA

seen 11/13

3. Acting ADDA

seen 11/14

4.

5.

6.

7.

8.

DDA Ref (file)

9.

10.

11.

12.

13.

14.

15.

FILE: 1-6

CONFIDENTIALDDA Registry
85-3862

8 November 1985

DEFENSE
1-6

MEMORANDUM FOR: Headquarters Management Board Members

FROM: [redacted] Chief/HOME
Acting Executive Secretary, Headquarters Management Board (HMB)

SUBJECT: HMB Meeting Minutes - 6 November 1985. [redacted]

1. The HMB was convened by the Chairman, Mr. J. Taylor, the Executive Director, at 1000 hours on 6 November 1985 in Room 7D32 Headquarters. Members present were Messrs. H. Fitzwater, Deputy Director for Administration; R. Gates, Deputy Director for Intelligence; and R. E. Hineman, Deputy Director for Science and Technology. [redacted] Associate Deputy Director for Operations attended for the Deputy Director for Operations. [redacted]

2. The following items were brought before the board:

a. SUBJECT: DS&T External Space Requirements Status Report (Action Item H280-1) [redacted]

DISCUSSION: Mr. H. Mahoney, Director of Logistics briefed in response to HMB Action Item H280-1, which called for an investigation of solutions for the DDS&T's External Space Requirements. Mr. Mahoney reviewed the list of 1988 square footage requirements for the components of the DS&T and a synopsis of each of six options. The options presented were: A - Use Existing Buildings;

[redacted] He then discussed each option indicating which buildings would be retained and the advantages and disadvantages of each. As each option was presented the board members discussed its pros and cons. Mr. Mahoney presented an evaluation criteria used to judge the options and pointed out that while the approach was less than fully scientific, the options for [redacted] seemed to be more desirable than the others. The option for [redacted] while ranked third did have some advantages that were attractive and might be ranked higher if the political considerations could be worked out. During the discussions several points were brought out. Mr. Taylor noted that he did not favor a solution where the DS&T would be too far away from headquarters and the DA would be too split up. In response to a question concerning which of the options he preferred, Mr. Hineman indicated that he favored something other than [redacted] solution. Mr. Mahoney, when questioned, indicated that he believed [redacted] to be the favored solution. Mr. Gates voiced concern that the DA was not placing enough importance on consolidating its elements during this planning. The sense of the board appeared to be toward a solution that takes into consideration the long term aspects of the agency's space requirements. Mr. Hineman suggested a more indepth analysis of the [redacted] options be prepared for the board's consideration. (Facsimilies of the briefing charts used are included as Attachment B.) [redacted]

CONFIDENTIAL

CONFIDENTIAL

HMB Meeting Minutes - 6 November 1985

25X1 **CONCLUSION:** The board directed Mr. Mahoney to make a more
25X1 detailed analysis of Options utilizing [] and
report the results including cost data to the board. []

25X1 b. **SUBJECT:** OS/PD and OS/TECH Short Term Space Solutions
Status Report (Action Item H280-2). []

25X1 **DISCUSSION:** Mr. R. Hawk requested a deferral of this item
until the next meeting. []

25X1 **CONCLUSION:** The item was deferred. []

25X1 3. **SUBJECT:** Counterterrorism Intelligence Support Staff
Space Allocation, Concept Approval. []

25X1 **DISCUSSION:** [] briefed four schemes for locating
the Counterterrorism Intelligence Support Staff (CTISS) in the
Original Headquarters Building. The schemes were to locate:
(1) At 6F and 6E Corridors with OIG going external; (2) At 6F
and 6E corridors with O/DDST going external; (3) At 2G and 2E
corridors with 1400 SF at 6F (use DCI/ICS move to []
25X1 [] (4) Core of CTISS at 6F (use DCI/ICS space to relocate
25X1 DI from 6F north). [] compared the four schemes and
pointed out that schemes one and two if chosen would not allow
occupancy of the facility until the October-September
timeframe. Mr. Taylor noted that scheme three was a non-option
in that it spread the elements of CTISS out. Mr. Gates
indicated that he would accept option four as a partial
solution as long as the rest of the area desired could be
obtained at a later date. The board agreed that external space
was not available into which to move the IG. (Graphics
25X1 included as Attachment C.) []

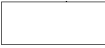
25X1 **CONCLUSION:** The chairman instructed [] to further
examine Option Four to determine how it could be accomplished
in the most expeditious manner and report to the board at the
next meeting. Mr. Fitzwater instructed Mr. Mahoney to prepare
the necessary paperwork for the Director's signature to obtain
external space for the movement of some elements from the
Original Headquarters Building and also to be used as
25X1 turnaround space for other moves. []

CONFIDENTIAL

CONFIDENTIAL

HMB Meeting Minutes - 6 November 1985

NOTE: Please submit any corrections to these minutes within three working days of the date of this memo to the Configuration Management Staff (CMS) room 3E14. If no corrections are received by the end of that time period these minutes will be considered as approved as written.



25X1

Acting Executive Secretary,
Headquarters Management Board
(HMB)

25X1

Attachments:
As Stated

Distribution:

- Orig. - HOME/CMS Official
- 1 - Executive Director
- 1 - DDA
- 1 - DDI
- 1 - DDO
- 1 - DDS&T
- 1 - D/L
- 1 - C/Home

CONFIDENTIAL

CONFIDENTIAL**ATTACHMENT A****HMB ACTION ITEMS**

The following is a summary of HMB action items as of 6 November 1985:

A. Completed Items:**B. Active Items:**

H063-3	Prepare and Submit a draft of FY87 Space Allocation Plan - [redacted] due 3 February 1985	OL/HOME
H280-1	Investigate solutions for the DS&T external space requirements - W. Regan, due 6 Nov 85, slipped to 20 Nov 1985..	OL/HOME
H280-2	Develop options for OS/PD 25 KSF growth requirements in the OHB - W. Regan, due 6 Nov 1985, slipped to 20 Nov 1985.	OL/HOME
H310-1	Prepare and present to the HMB a detailed analysis of options utilizing [redacted] W. Regan, due 20 Nov 1985.	OL/HOME
H310-2	Further examine Scheme 4 for finding space for the CTISS and report results to the HMB - [redacted] due 20 Nov 1985.	OL/HOME

CONFIDENTIAL

Page Denied

Next 7 Page(s) In Document Denied

CONFIDENTIAL

EVALUATION CRITERIA FOR EXTERNAL FACILITY OPTIONS

- | | | |
|----|-----------------------------------|--|
| A. | PARKING FOR EMPLOYEES | - ADEQUATE OR PAUCITY. EXPANDABLE? |
| B. | TRAFFIC CONDITIONS | - CONGESTION, MULTIPLE APPROACHES. |
| | PUBLIC TRANSPORTATION | - FREQUENT GOOD SERVICE W/MANY POINTS OF CONNECTION. |
| C. | SUPPORT SERVICES | - SHUTTLE BUS ROUTE. |
| | | - COURIER RUNS. |
| | | - DEPOT DELIVERIES AND SUPPLIES. |
| | | - CLASSIFIED TRASH. |
| D. | SECURITY | - PHYSICAL PROTECTION. |
| | | - RFI EMANATION, SEPARATION FROM OTHER BUILDINGS. |
| E. | FACILITY COSTS | - ANNUAL RENTAL, PURCHASE COST. |
| | | - INITIAL SPECIAL CONSTRUCTION COST. |
| F. | CONVENIENCE FOR OFFICIAL BUSINESS | - VISITS BETWEEN OFFICES, TRAVEL TIME FROM HQ? |
| G. | AMBIANCE | - HOW PLEASANT IS THE APPROACH AND SETTING? |
| | | - NOON TIME CONVENIENCE, FOOD SERVICES? |
| | | - BUILDING ATTRACTIVE OR UGLY? |
| | | - PHYSICAL FITNESS FACILITIES? |
| H. | POLITICAL CONSIDERATIONS | - FEASIBLE GIVEN COST AND TIMING CONSIDERATIONS? |
| I. | AVAILABILITY | - FEASIBILITY OF ACQUIRING. |

CONFIDENTIAL

Page Denied

Next 7 Page(s) In Document Denied